



Counselor Job Description

Procter Summer Camp, a ministry of the Episcopal Diocese of Southern Ohio, creates a place for children, youth, and families to grow in faith, sing, learn, play and pray in the peaceful farmland of London, Ohio. By demonstrating and encouraging Christian community we are showing daily what the world could be like. At Procter, the camp staff is intentional about sharing God's love with one another and our campers; children and adults. We seek and serve Christ in all people with whom we interact at camp, modeling joy, respect, and inclusiveness.

Reports to: Interim Camp Director

Position Purpose: Counselors are the primary caregivers for campers. Grade level camps serve children in 4th-12th grade. Counselors are responsible for all aspects of the camp program, comprised of: cabin life, Christian formation program, and recreational activities. This includes planning, facilitating, coordinating, and cleaning up from activities throughout the camp session, guiding campers in their personal growth, faith life and daily living skills. Family Camps include campers of all ages, counselors do not provide overnight care for children at Family Camp. Serving as a camp counselor is a formation experience in itself; while care and safety for campers is always a counselor's first priority, personal, faithful and professional growth results from serving and living in community.

Essential Job Functions:

- Enthusiastically participate in all program areas: cabin life, meals, formation, worship, outdoor activities, small and large group activities, staff meetings.
- Work collaboratively with camp staff to plan and deliver a safe, inclusive, fun and educational camp program.
- Provide, with a co-counselor, continual supervision, ensure safety, and foster a family atmosphere for 7-12 campers in your cabin, including overnights.
- Own the Christian formation experience.
 - As part of a counseling team you will brainstorm, write, prepare and facilitate a morning program for each week of camp. Programs are based on lectionary readings and camp theme, they are engaging, FUN, developmentally appropriate, educational, and rooted in the Episcopal tradition.
- Take responsibility, on a rotation, for leading camp activities: afternoon activities (small group) and evening activities (whole camp).
- Nurture and interact with all campers, remaining attentive to the needs of campers in your cabin as well as throughout the community.
- Know the camp schedule and ensure that each member of your cabin is on time to daily activities.
- Model healthy relationships, facilitate skill building, create joy.

Other Job Duties:

- Take ownership for camp hospitality and program supplies: water coolers, activity and pool set up/clean up.
- Be a role model to campers and staff in your attitude, behavior, and leadership style.
- Participate in written (mid summer and end of season) and verbal evaluations as requested.
- Other duties as assigned

Relationships:

- Internal: campers, Camp Director, Executive Director, Conference Center staff (kitchen, housekeeping, office and maintenance).
- External: parents, chaplains, Episcopalians throughout the Diocese of Southern Ohio

Equipment Used:

- Computers and projection equipment, canoes and kayaks, logsplitter. Counselors will not operate camp vehicles.

Requirements:

- Counselors must be 18 years old and have graduated high school 2015 or earlier.
- Attendance at Camp Staff Training June 11-15 (**mandatory for all staff**)
- Obtain CPR and First Aid training prior to the start of Staff Training.
- Must submit health history and current health form before first day of camp.
- Complete "Safeguarding God's Children," a sexual abuse prevention training
- Background checks will be conducted on all hired staff.
- Live onsite according to the camp Code of Conduct, including staff dress and uniforms (camp T shirt).

Knowledge, Skills and Abilities:

- Summer camp experience, as a camper or counselor
- Understanding of and experience in Episcopal church and programs preferred
- Experience working with children and youth

Physical Aspects of the Job:

- Prolonged standing, walking long distances daily, lifting, requires typical range of hearing and eyesight to record, prepare and communicate camper activities and programs, willing to participate in activities in and around water (pool, lake and pond).
- Counseling is a 24/7 job. Potential counselors should be prepared to enthusiastically live in a camp setting and Episcopal community with irregular hours and daily exposure to the sun and heat.
- Counselors receive one night off during the week, and 34-48 hours off between sessions.

Staff will report to Procter for Staff Training on June 11, 2017. The last day of the contract will be August 5, 2017.

Above all, counselors are expected to strive for wellness: spiritual, physical, and emotional of first themselves and second everyone they encounter.

Apply online www.dsoyouth.com

Contact Andrea Foote

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